

Now Hiring: Project Manager – All Locations

Lead impactful projects, foster collaboration, and grow your career in a dynamic, innovative environment.

About the Role:

As a Project Manager, you will oversee the successful delivery of projects, managing client relationships, ensuring quality standards, and guiding teams to achieve exceptional outcomes. This is an opportunity to make a significant impact on design projects while advancing your career in a supportive and collaborative firm.

Key Responsibilities:

- **Project Leadership:** Oversee multiple projects through all phases, from concept to completion, ensuring timelines, budgets, and quality standards are met.
- **Client Engagement:** Serve as the primary point of contact for clients, building strong relationships and managing expectations to deliver satisfaction at every stage.
- **Team Collaboration:** Coordinate with project architects, consultants, engineers, and contractors to ensure smooth and efficient project execution.
- **Design Oversight:** Provide guidance on design development, technical details, and construction documentation to maintain the highest quality.
- **Budget & Schedule Management:** Develop and monitor budgets, timelines, and work plans, ensuring projects stay on track while identifying areas for improvement.
- **Quality Assurance:** Implement QA/QC processes to ensure all project deliverables align with company standards, code compliance, and client requirements.
- **Staff Development:** Mentor and train junior team members, fostering a positive, productive environment that encourages professional growth.
- **Business Development:** Cultivate client relationships, attend industry events, and contribute to proposals and marketing efforts to drive new business opportunities.
- **Technical Expertise:** Lead technical reviews, value-engineering efforts, and sustainability initiatives, leveraging your expertise to optimize project outcomes.
- **Professional Growth:** Stay updated on industry trends, pursue certifications, and contribute to the firm's continuous improvement and innovation.

Why You'll Thrive Here:

- Join a firm that values creativity, collaboration, and professional growth.
- Work on meaningful projects that make a real impact.
- Enjoy opportunities for career advancement and leadership.
- Be part of a team that celebrates innovation and diverse perspectives.

Preferred Qualifications

- 7 years or more of experience working at an architecture or interior design firm.
- Professionally accredited degree in Architecture, Interior Design or equivalent
- Licensure and accreditation preferred
- LEED, WELL, and/or other sustainability accreditations a plus
- Proven ability to deliver projects on time and on budget
- Expertise in architectural standards, and construction materials and methods
- Able to work independently, as well as in a team environment
- Strong graphic and visualization skills
- Strong communication and organizational skills
- Fluency in Autodesk Revit
- Fluency in design tools such as SketchUp, Lumion, Bluebeam, and/or Adobe Creative Suite a plus

What We Offer

We are committed to our people. To show this commitment, we offer a comprehensive benefits package curated to ensure that their employees lead happy, healthy, and balanced lives. Benefits include:

- Comprehensive Medical, Dental, and Vision coverage
- Competitive Paid Time Off, paid company holidays and (3) employee selected floating holidays
- Retirement fund with employer contributions
- Professional membership and licensure financial support
- Robust professional development support
- A hybrid work policy
- On-Demand External Career Coach
- Working with a team that loves what they do—and has fun doing it.

Equal Opportunity Employer

At ZDS, we don't just accept difference — we celebrate it, we support it, and we thrive because of it. ZDS is proud to be an equal opportunity workplace.